

Welcome to Penn's College House experience. For your convenience Penn has an online application available at www.admissions.upenn.edu/decisions. If you have lost your Admissions pin and password, please contact Admissions via email to eapps@admissions.upenn.edu. Before completing your application, please familiarize yourself with the choices available to you in our College Houses and Residential Programs and review the rent schedule to learn the room types and associated rates. To be processed in the first round of assignments, your application must be submitted electronically by May 1. Those received after May 1 will be processed based on the date of receipt as space is available.

DEPARTMENT OF RESIDENTIAL SERVICES
STOUFFER COMMONS
3702 SPRUCE STREET
PHILADELPHIA, PA 19104-6027

PHONE 215.898.8271
FAX 215.573.2061

URL WWW.UPENN.EDU/HOUSING

The Occupancy Agreement

When you apply for housing you will be signing an occupancy agreement, a legally binding commitment to live in campus housing. You are agreeing to pay rent and College House fees for the entire academic year and abide by all University policies. The agreement is available on our website at www.upenn.edu/housing. Please review it paying particular attention to the cancellation section. There are cancellation fees applicable to everyone, even if you do not attend Penn, once the application is submitted.

Special Housing Needs

Students with special housing needs because of a serious medical condition or disability should indicate this when applying. You must also complete the "Request for Housing Accommodation" form and return it by May 2. This form is required for consideration and is available at www.upenn.edu/housing. Utilizing the information provided on the form, a determination will be made on the extent to which accommodation can be provided.

Students with disabilities are invited to self-identify and are encouraged to do so early to ensure that there is sufficient time to accommodate needs. If you wish to self-identify or have questions regarding accessible housing, please contact the Office of Student Disability Services, Weingarten Learning Resources Center, 3702 Spruce Street, Suite 300, Philadelphia, PA 19104-6027, 215-573-9235 (Voice), 215-746-6320 (TDD), 215-746-6326 (Fax).

Residential Programs

If you are interested in Residential Programs, smaller theme-based communities within the College Houses, you may list up to two preferences and these will be considered your top choice(s). Most of the Residential Programs require essays at the time of application. The exceptions are the programs in Hill and Du Bois College Houses and the Film Program in Gregory College House. Your essay should describe your present interests and activities related to the Program, the contributions you expect to make, and the benefits you hope to derive from community membership. Applicants' essays for the Modern Languages Residential Programs should describe formal and informal language experiences. Your essay should be no longer than 500 words. These essays are forwarded to the House Dean for review, acceptance into the program, and room assignment. The types of rooms available to first-year students are limited. While your preference will be considered, if accepted into a program you will be assigned to any available space.



Roommates

You may request one incoming freshman roommate of the same gender. Follow these steps:

1. You and your roommate must start your housing applications and create your user names (screen name) for the housing portal.
2. Share your user name with your roommate and discuss your housing preferences as all room choices must match. Be aware that if you are applying to a Residential Program, both roommates must be accepted into the program in order to be housed together.
3. One roommate may then request the other by entering the roommate's first and last name and user name on the application. It must match exactly as it appears on their housing application ("Details" step).
4. The requested roommate then returns to the housing application and must accept the request. If the requested roommate decides to decline for any reason (or not to attend Penn), it is their responsibility to share this information with the requestor.
5. Neither roommate should submit their application without confirming that the other roommate has applied and completed

the roommate step. You cannot change or add information once you submit your application.

6. Both applications must be submitted by May 1. If you apply after May 1, both applications must be received within a close time period (1-5 days).

If you do not have a specific roommate request, Penn uses a short lifestyle questionnaire to assign roommates. However, whether submitting a specific roommate request or not, matching is not guaranteed as other factors such as room preference and availability play a significant role.

Gender Neutral Housing

You may request to be assigned without regard to gender if you are 18 years of age or older. Otherwise, written parental consent is required. Please review our Gender Neutral Policy at www.upenn.edu/housing. If you respond "yes" to Gender Neutral Housing on your application, a staff member will contact you to discuss your options.

Huntsman and Integrated Studies Programs

First-year students enrolled in the Huntsman Program for International Studies and Business are required to select the Huntsman Program as their first housing preference. Similarly, Benjamin Franklin Scholars must request the Integrated Studies Program as their first housing preference. As residency is a requirement, no essay must be submitted.

Room Selection and Assignment

Please refer to the rent schedule to learn the available room types in each House. You are encouraged to list up to eight choices. Vary your preferences to maximize getting one of your choices. For example, do not list more than four preferences in the same or similar Houses such as those in the Quadrangle. Roommates must select the same preferences in the same order.

Applications received by May 1 will be processed together by computer in preference order. Everyone's first choices will be reviewed and if space is available, an assignment will be made. The computer program will proceed in this fashion through preferences 2-8. This is why it is important to vary your choices and to list more than one. If you request a roommate,

the person whose application is randomly selected first will pull in the other.

Due to the popularity of certain locations and limited availability of different room types, you may not get assigned one of your choices. If none of your preferences is available, you will be placed in any available space. We do not accept room change requests over the summer. There will be an opportunity to change rooms early in the semester if space is available. Applications received after May 1 will be assigned on a space-available basis.

Housing Notification

If your application is received by May 1, assignment information will be available by logging in at campusexpress.upenn.edu after June 4. You will need your Pennkey and password to login. Information to create your Pennkey will be sent in May. For questions regarding your Pennkey, please e-mail pennkey@isc.upenn.edu.

* Please note: you must confirm or cancel your housing online at campusexpress.upenn.edu or in writing via email living@exchange.upenn.edu or fax (215-573-2061) by June 18. Failure to confirm by the deadline may result in cancellation of your room assignment.