

LISTING FORM

Account Number _____ (if known)

Company/Lister's Name _____

Contact Last Name _____ First Name _____

Address _____ Email _____

Phone (Day) _____ (Eve) _____

RENTAL PROPERTY INFORMATION

Address _____ Apt.# _____

City _____ State _____ Zip _____

Total Rooms _____ (Include bedrooms & kitchen, not bathrooms)

Bedrooms _____ Bathrooms _____

Furnished Yes No Partially

Rent _____ Deposit _____ (must be \$ amount; deposit can't be more than 2x rent)

Target Audience General Faculty/Staff/Grad Sabbatical (must choose one)

Lease Length (must choose one) Long Term(1 year) Academic Year Short Term Summer Sublet
 Fall sublet Spring sublet Month-to-month

Property Type High rise apt. Mid/low rise apt. Small apt. bldg House
 Apt. in Converted House In-law suite Parking Space Misc.

Unit Type (must choose one) Entire apt. Apt. Share Room in House
 Entire house House share

Owner-occupied (choose one) No Yes (bldg) Yes (unit) N/A

Date Available _____ If short term, from when _____ to when _____

- Utilities Tenants Pay**
- Air
 - Cable
 - Broadband
 - Electric
 - Phone
 - Cooking Gas
 - Heat
 - Hot Water
 - Water
 - Other

- Facilities and Special Features**
- Air Conditioning (central)
 - Air Conditioning (window)
 - Broadband DSL/Cable
 - Dishwasher
 - Elevator
 - Extra Storage
 - Fireplace (decorative)
 - Fireplace (working)
 - Garbage Disposal
 - Garden/ Yard
 - Handicap Access
 - Hardwood Floors
 - Laundry (in property)
 - Laundry (in unit)
 - Microwave
 - Porch/Deck
 - Wall-to-Wall Carpeting
 - 24-hour Door Attendant
 - Alarm System
 - Driveway
 - Garage (price_____)
 - Off Street Parking
 - Cats Allowed
 - Dogs Allowed

Comments (be sure to include information about parking and pets; if property is in University City, is it in the Penn Alexander school catchment area? Yes No)

Area: (MUST choose one)

- | | |
|-------------------------------|------------------------|
| University City District Area | South Philadelphia |
| Other West Philadelphia Areas | Northeast Philadelphia |
| Center City | Southwest Philadelphia |
| Rittenhouse Square | Delaware County |
| Art Museum | Montgomery County |
| Germantown | Bucks County |
| Mount Airy | New Jersey |
| North Philadelphia | Other: _____ |

NEIGHBORHOOD (Optional): _____

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