

Mimeo.com, Inc.

The University's Preferred Contract Supplier for Digital On-Demand Print Services

Purchasing Services is pleased to announce that Mimeo.com is a University contract supplier for digital on-demand print services and will soon be a [Penn Marketplace](#) participating supplier.

About the Contract

The Mimeo.com discount agreement is a result of a formal due-diligence effort between Purchasing Services and Publication Services to bring best-in-class digital print services to the University community.

Mimeo is a premier digital print provider and provides on-demand print services for all types of print products, including:

- Course Materials
- Employee Handbooks
- Facilitator Guides
- Laminated Job Aids
- Marketing Material
- Presentations
- Product Flyers
- Proposals
- User Guides
- Workbooks
- Workflow Charts
- Posters
- Binders

Penn users will receive free ground shipping on orders of \$100, and free 2-day shipping for orders over \$250.

What makes Mimeo stand out from other providers is their unique online job submission system, where you can upload all of your documents and configure your print job and preview it all online. Full color, custom tabs, various binding options, binders, CD/DVD duplication, etc. are all available through the system.

All questions regarding the new contract should be directed to Aiasha Graham at 215-898-3627 or abgraham@upenn.edu in the Publication Services department.

Ordering Information

All Mimeo.com purchase requests should be processed by signing up for a free Mimeo.com account via the [Publication Services](#) website or by contacting the Mimeo.com account representative, Samantha Zierler at 215-463-4506 (szierler@mimeo.com).

Pricing related information as well as assistance with special requirements is available from the Mimeo.com sales representative listed below.

Supplier Information

The following Mimeo.com sales representative is available to assist Penn faculty and staff with their purchase requirements.

Supplier Contact Information	
BEN Buys Supplier #:	351849
Sales Representative:	SAMANTHA JO ZIERLER
Phone #:	215 463 4506
Fax #:	212 202 3910
Publication Services:	George McClarin
Phone #:	215-898-1926